

FEDERAL MEDICAL CENTRE OWO

MICHAEL ADEKUNLE AJASIN ROAD

INVITATION FOR TECHNICAL AND FINANCIAL/EXPRESSION OF INTEREST FROM CONTRACTORS FOR THE IMPLEMENTATION OF 2018 CAPITAL APPROPRIATION PROJECTS, FEDERAL MEDICAL CENTRE OWO

(1) INTRODUCTION

The Federal Medical Centre, Owo was appropriated funds in the 2018 Capital Budget for the execution of its project. In compliance with Public Procurement Act 2007, the Federal Medical Centre, Owo hereby invites all interested and eligible contractors, suppliers, and manufacturers with relevant experience and good track records to tender for the execution of the following projects.

SCOPE OF WORK (FOR 2018 CAPITAL APPROPRIATION PROJECTS)

CATEGORY	PROJECT TITLE	LOCATION
LOT 1	CONSTRUCTION OF INFECTIOUS DISEASE/ISOLATION WARD	OWO
LOT 2	SUPPLY, INSTALLATION AND COMMISSIONING OF HOSPITAL EQUIPMENT	OWO
LOT 3	PROCUREMENT OF THEATRE CONSUMABLES	OWO
LOT 4	COMPREHENSIVE RENOVATION OF ACQUIRED BUILDINGS IN AKURE ANNEX	AKURE
LOT 5	PROVISION OF MEDICAL OUTREACH AND CONSULTANCY SERVICES IN IDANRE/IFEDORE FEDERAL CONSTITUENCY. ONDO STATE	ONDO STATE
LOT 6	RENOVATION OF ADMINISTRATION BUILDING AND WELFARE LODGE	OWO

(2) ELIGIBILITY REQUIREMENTS

Interested companies are requested to submit the following documents/Information with verifiable evidences for assessment/consideration:

- (a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CAC2 and CAC7;

- (b) Evidence of Company Income's Tax Clearance Certificate for the last three (3) years (2015, 2016 & 2017) valid till 31 December, 2018;
- (c) Evidence of current Pension Compliance Certificate valid till 31 December, 2018;
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31 December, 2018;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31 December, 2018;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 1/1/2019 or valid Certificate issued by BPP.
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Federal Medical Centre or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder, that the company is not bankrupt, in receivership or under liquidation or Involved in any litigation which can potentially affect the company's ability to effectively discharge their responsibility if engaged and to confirm that all information presented in its bid are true and correct in all particulars;
- (h) Company's Audited Accounts for the last three (3) years – (2015, 2016 & 2017);
- (i) Evidence of financial capability to execute the project including Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Bidders for lots 1,4 and 6 should include their company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (COREN, QSRBN, ARCON, CORBON etc.).
- (k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the protects
- (l) Evidence of current licenses for all the Medical personnel involved e.g. Doctors. Pharmacist. Nurses, Laboratory Scientist etc. must be attached (Lot 5).
- (m) List of Plants/Equipment with proof of Ownership/Lease (where applicable);
- (n) For Joint venture/Partnership, Memorandum of Understanding (MoU) should be provided (all the eligibility requirements are compulsory for each JV partner)

(o) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(p) Letter of consent to allow for verification of all the documents submitted including CAC. Tax Clearance Certificate, Pencom, Industrial Training Fund (ITF), NSITF, BPP Interim Registration Report (IRR) and company's financial standing with the Banks.

(3) COLLECTION OF TENDER DOCUMENTS

The tender documents are to be collected from the office of Head of Procurement Department on payment of a non-refundable processing/Tender Fee of N10, 000.00 into the FMC Revenue Account. The Hospital's receipt and photocopy should be attached to the Tender Documents.

Interested bidders for Consultancy Services (Lot 5) are not expected to pay at this stage until when shortlisted for Request for Proposal (RfP)

(4) SUBMISSION OF DOCUMENTS

Prospective bidders are to submit bid for each of the lot desired, two hard copies each of the technical and financial bids, packaged separately in sealed envelope and clearly marked as "Technical bid" or Financial bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to:

The Medical Director,

Federal Medical Centre, Owo.

The title of the project should be written at the top – left corner of the envelope and should not bear the name of the tendering contractor. The completed and sealed tender documents should be deposited in the Tenders Box in the office of the Medical Director FMC, Owo **not later than 12:00noon on Monday 29 October 2018**. Expression of Interest (Lot 5) submission closes on **12:00Noon Monday, 8 October. 2018**.

(5) OPENING OF BIDS

Expression of Interest (Lot 5) will be opened at **12:00Noon. Monday 8 October, 2018** at the Hospital's Auditorium, Federal Medical Centre, Owo. Bidders/company representatives and interested members of the public including relevant professional bodies and Civil Society are hereby invited.

The submitted Technical bids will be opened immediately on **Monday 29 October, 2018** at the Hospital's Auditorium, Federal Medical Centre, Owo. Bidders/company representatives and interested members of the public including relevant professional bodies and Civil Society are hereby invited to witness the opening of the Technical bids. The date of opening of financial bids will be communicated to pre – qualified bidders. Please, ensure that you sign the Bid Submission Register in the office of the Head Procurement as the Federal Medical Centre, Owo will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact The Head Procurement, Federal Medical Centre, Owo on fmcowo1993@gmail.com

GENERAL INFORMATION:

- (a) Bids must be in English language signed by an official authorized by the bidder and courier delivery will not be considered.
- (b) Bids submitted after the deadline for submission would be returned un-opened.
- (c) The Federal Medical Centre, Owo is neither committed nor obliged to short-list any Contractor or to award the contract to any contractor or Agent.
- (d) The FMC Owo reserves the right to reject any and/or all bidding packages.
- (e) The FMC, Owo will only recognize and correspond with only authorized officers of the tendering companies and NOT through individuals or agents acting on their behalf.
- (f) This advertisement for invitation shall neither be construed as a commitment on the part of the FMC, Owo, or shall it entitle any contractor to make any claim whatsoever and/or seek any indemnity from the FMC, Owo.
- (g) FMC Owo also reserves the right to invoke the provision of section 28 of Public Procurement Act (PPA) without incurring any liabilities to the bidders. ,
- (h) Bidders shall not bid for more than two (2) Lots
- (i) All costs will be borne by the bidders.

SIGNED:

HEAD OF PROCUREMENT DEPARTMENT

FOR MEDICAL DIRECTOR